



## Framework for reporting identified practices

Partner: Epirus

	Section	Indication of Content
1	Title of the practice	<b>'Mitigation planning' in Epirus- The case of frost and snowfalls</b>
2	Precise theme/ issue tackled by the practice	The procedure of setting a mitigation plan. The general procedure is presented through the specific example of the mitigation plan used in the Region of Epirus for snowfalls-frost
3	Objectives of the practice	<ul style="list-style-type: none"> <li>• Setting a mitigation plan for snowfalls-frost</li> <li>• Specify the contents of the plan</li> <li>• Define the competences of the partners</li> <li>• Achieve consensus on the plan</li> <li>• Give feedback for improvement of the plan in the future</li> </ul>
4	Location	Greece Region of Epirus
5	Detailed description of the practice	<p><b>- Bodies involved</b></p> <ul style="list-style-type: none"> <li>• General Secretariat for Civil Protection</li> <li>• Region of Epirus</li> <li>• Municipalities</li> <li>• Local traffic police</li> <li>• Fire Brigade</li> <li>• Center of Immediate Help</li> <li>• Volunteer organizations</li> <li>• Army</li> </ul> <p><b>- Description of the practice:</b></p> <ul style="list-style-type: none"> <li>• The general frame for all kinds of plans about disasters is "KSENOKRATIS"</li> <li>• In accordance with "KSENOKRATIS" the General Secretariat for Civil Protection edits plans for all kinds of disasters (e.g. snowfalls and frost)</li> <li>• The Regions/local authorities make their plans about disasters based on the plans of the General Secretariat for Civil Protection</li> </ul> <ul style="list-style-type: none"> <li>• The chapters of the plan about snowfalls and frost are: CHAPTER I: a) Introduction b) Actions and works for tackling snowfalls and frost in the road network in different periods of the year</li> </ul>

		<p>In this chapter is given a short introduction to the problem and a description of the actions and works that should be done during different periods of the year (Pre-Winter period, Preparedness period, Winter period_)</p> <p><b>CHAPTER II:</b> Defining the competences of different bodies</p> <p>In this chapter are defined the competences of all involved bodies. Actually, every “actor” is connected to an “action”.</p> <p><b>CHAPTER III:</b> Planning in Regional/Local Level</p> <p>In this chapter there are the guidelines for planning in Regional and local level. It should be conducted in conformity with the three phases of Chapter 1. The meetings of the Coordinating Body of the Regional Units are thought vital for the successful planning in Regional Level</p> <p><b>CHAPTER IV:</b> Public Awareness</p> <p>This chapter refers to Volunteer Organizations, public information for the risks of snowfalls and frost and social provisions and aids to those affected</p> <p><b>CHAPTER V:</b> a) Integration of Memorandum of Actions from involving parties b) Keeping data in “Special Disaster Files”</p> <p>This chapter refers to the obligation of the partners to draft memorandums where the following questions are answered: Who?, What?, When?, How?, Why?.</p> <p>Moreover, the memorandums should include the following:</p> <ul style="list-style-type: none"> <li>-The body responsible for preparedness.</li> <li>-Information table with contact details of responsible persons per action.</li> <li>-Communication protocol (main and alternative means of communication for early warning of responsible persons)</li> <li>-Updated catalog of capability of recourses that the body disposes to tackle snowfalls and icing (machinery, vehicles of staff transferring e.g)</li> </ul>
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		<p>The chapter also refers to the holding of “Special Disaster Files” which should be kept in order to have evaluation of the actions taken and feedback for the improvement of the plan.</p> <p>CHAPTER VI: Role of General Secretariat of Civil Protection</p> <p>In this chapter the role of the General Secretariat of Civil Protection is described and each body having a direct contact to the General Secretariat of Civil Protection, according to the plan, is mentioned namely and is asked to give all the necessary contact information (FAX telephone numbers e.t.c.) for efficient information flow</p> <p><b>- Legal framework, relevant documents:</b> As referred in the first 4 pages of the plan for snowfalls and frost of the General Secretariat of Civil Protection (Athens 13-10-2010, Prot. No 7432)</p> <p><b>- Financial framework:</b> <b>Funding:</b> National Funds</p>
6	Evaluation	<p><b>- Possible demonstrated results (e.g. through indicators):</b></p> <ul style="list-style-type: none"> <li>• Hours that a road remains closed due to snowfalls per year</li> </ul> <p><b>- Possible success factors:</b></p> <ul style="list-style-type: none"> <li>• The preparation of the involved bodies before the winter period, according to the plan</li> <li>• The cooperation of all involved bodies</li> <li>• Appropriate information flow</li> </ul> <p><b>- Difficulties encountered:</b></p> <ul style="list-style-type: none"> <li>• Extensive blizzards that need too much resources in order to be tackled</li> <li>• Heavy snowfalls in areas that it is unusual to snow</li> </ul>
7	Lessons learnt from the practice	<p>-When the general plan of the General Secretariat of Civil Protection is made more specific in a regional level the needs of the area and the experience of the local authorities, the available funds, and resources must be taken into consideration. Moreover the meetings of the Coordinating Body of the Regional Unit are of great importance.</p> <p>-Feedback to the General Secretariat of Civil Protection through reports is important for the improvement of the original plan.</p> <p>-The following should exist in every plan</p>

	<p><b>Introduction</b></p> <p><b>Strictly defined competencies of all partners</b>  Each actor (who?) is connected to an action (what? when? How? why?)  In this way questions about the time (<u>disaster scenario</u>, <u>stage of mobilization</u>) of an action, <u>funding</u>, <u>used resources</u> and <u>risk assessment</u></p> <p><b>Information flow</b></p> <ol style="list-style-type: none"> <li>Protocol of communication between partners</li> <li>Ways in which necessary information reaches the public</li> </ol> <p><b>Involvement of local society</b></p> <p><b>Data files</b>  Provision for keeping the data related to a disaster (causes, ways of reaction, evaluation of the methods used, proposals for improvement) in a way that can be used as feedback.</p> <p><b>Legal frame, relevant official documents</b></p> <p><b>List of receivers of the plan</b></p> <ol style="list-style-type: none"> <li>Those who are expected to act</li> <li>Those who should just have knowledge</li> </ol> <ul style="list-style-type: none"> <li>-Operational exercises for testing and evaluating the plan and cultivating the degree of preparedness</li> <li>-Specialized training of those who are involved in the implementation of the plan.</li> <li>-Updating / Revision of the plan (short term: e.g. lists of available material, medium term: adopting new technologies, long term: climate change)</li> <li>-Upgrading the offices of civil protection of the Municipalities =&gt; emphasis in Local Operational Level</li> <li>-The number of involved bodies in the mitigation of disasters might be big.</li> <li>-Cooperation is vital</li> <li>-Problems appear when it is not absolutely clear by whom or usually how an action is materialized.</li> <li>-The creation of bodies where all involved parts have a representative can be proved very helpful and constructive</li> <li>-The lack of hierarchy in the above bodies might cause some</li> </ul>
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		problems when making decisions, but from the other side it gives the body flexibility of actions, since each partner can achieve different tasks due to its structure and legal frame
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9	Other possible interesting information	-The official website of the General Secretariat of Civil protection, where numerous plans for mitigating disasters can be found: <a href="http://www.gscp.gr/ggpp/site/home/ws.csp">http://www.gscp.gr/ggpp/site/home/ws.csp</a>  -Plan of the General Secretariat of Civil Protection for tackling snowfalls and frost during 2010-2011 (Athens 13-10-2010, Prot No:7432)  -General plan for all kind of disasters "KSENOKRATIS" ( GG 423/B/10.4.2003)